



# Do You Need Help Addressing Lead In Your Housing Program?



## Building Staff Capacity to Implement the Lead Safe Housing Rule

ICF Consulting provides technical assistance on the Lead Safe Housing Rule to communities nationwide. This assistance includes:

- Regulatory training for staff and subrecipients
- Relocation guidebook
- Sample forms
- Comparison of state and federal rules
- Contractor training
- Assessment checklists
- Answers to technical questions
- Workshop on integrating risk assessment results into project specifications

The Lead Safe Housing Rule is challenging housing program staff to rethink how managers operate their programs. Staff need to learn new requirements and skills, participants must be made aware of their rights and obligations, contractors need new qualifications, and property owners must learn new obligations. All of these changes need to be communicated and documented.

Such changes can overwhelm program staff and grind productivity to a halt. Yet compliance with the new Lead Safe Housing Rule does not need to be painful; it is possible to run safe and efficient housing programs while meeting Lead Safe Housing Rule requirements. ICF Consulting can show you how.

## How ICF Consulting Can Help

### Lead Wellness Checkups

ICF Consulting will visit your organization and meet the principal staff members involved in operating your housing programs. We will identify the strengths in your existing program procedures and suggest areas for change. Our final report will highlight specific actions your organization can take to comply with the Lead Safe Housing Rule and will provide the appropriate tools and forms to help you implement these actions. Lead Wellness Checkups can be comprehensive or focus on specific aspects of your program. The checkup can last several days, depending on the size and complexity of your program and the services provided.

During a Lead Wellness Checkup, ICF Consulting will do the following:

- Assess your program's compliance with the Lead Safe Housing Rule
- Review existing forms and provide models for new ones
- Draft new procedures if necessary
- Identify strategies to address lead hazards while operating efficiently and effectively

- Educate key staff on the requirements and clarify technical aspects of the regulation
- Facilitate discussions between relevant participants to ensure coordination across different programs and agencies

### Training

It can be difficult to keep staff up-to-date on the latest developments. You can ensure that staff and subrecipients' staff know what they are doing through customized training on the Lead Safe Housing Rule. Courses include:

*Learning the Rules.* A three-day introductory course to the Lead Safe Housing Rule.

*Making It Work.* A two-day course on implementing the Lead Safe Housing Rule. It discusses the major challenges involved in implementing the rule and presents practical solutions.

*Rehab Clinic.* A one- or two-day workshop tailored to your rehabilitation program.

*Special Needs Housing Clinic.* A one-day workshop tailored to your Special Needs programs.

*Homebuyer Clinic.* A one-day workshop tailored to your Homebuyer Program.

## How ICF Consulting Can Help (continued)

### Roundtable Discussions

ICF Consulting can bring together the key participants in your state or local community (environmental, health, and housing) to discuss state and federal regulations and develop a common, collaborative approach.

### Targeted Technical Assistance

Struggling to find qualified rehab contractors? Don't understand your risk assessment reports? Need help with your relocation policy? ICF Consulting can provide targeted assistance to help you address these and other program challenges.

### Program Marketing

ICF Consulting's communications professionals can help you promote your initiatives and stimulate demand for services.

### Accessing Our Services

ICF Consulting can help agencies work within existing procurement policies to obtain our services. If necessary, we can help you refine needs and issues, develop a scope of work, and provide a proposal to facilitate the process. ICF Consulting also may be able to leverage local funds by tapping into existing federal resources for training and technical assistance.

## About Our Services

ICF Consulting's Housing and Community Development Practice provides training, technical assistance, management consulting, and program evaluation for local, state, and federal organizations and government agencies, including the U.S. Department of Housing and Urban Development (HUD) and the U.S. Department of Agriculture's (USDA) Rural Housing Service. Our primary clients include local communities using the Home Investment Partnerships (HOME) Program, the Community Development Block Grant (CDBG) Program, and the Supportive Housing Program (SHP). We also work with many lenders, nonprofit organizations, and private business enterprises. ICF Consulting's Housing and Community Development Practice can:

- [Prepare and deliver training](#). We run HUD's Community Development Training Institute, offering courses on HOME, CDBG, Financial Management, Asset Management, and more.
- [Design and redesign housing programs](#). From designing innovative homebuyer programs to restructuring rehabilitation programs, we help communities spend their CDBG and HOME dollars effectively.
- [Develop marketing materials](#). We help communities define their products and publicize their initiatives through brochures, Web site design, and promotional materials.
- [Prepare procedures manuals, handbooks, and publications](#). We help keep grantees up-to-date and staff informed through clear, well-written program guidance.
- [Restructure management systems and financial procedures](#). Our staff can assess your organization and help streamline operations and improve management to achieve performance objectives.

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## About ICF Consulting

ICF Consulting is a leading management, technology, and policy consulting firm. Drawing upon extensive industry knowledge, distinguished professionals, and innovative analytics, the firm develops solutions to complex energy, environment, emergency management, community development, and transportation issues. ICF Consulting's approach to these issues is strengthened by its expertise in information technology, organizational improvement, program management, and communications. Since 1969, ICF Consulting has been serving major corporations, government at all levels, and multinational institutions. More than 1,000 employees serve these clients from key business centers in North America, Europe, and Asia.

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